

 Ampere	Ampere's Advisory Committee	Version	Date	Code
		1.0	26/02/2025	PBA-009

Advisory Committee

General

The Advisory Committee is the advisory body of the auditing services and shall have its composition the participation of key interested parties, such as those representing the following fields, with a balanced representation of each of them. The members shall be capable of deliberation and giving advice, and shall be independent from the assessment services under the deliberations on impartiality. It shall be appointed and convened by the senior executive.

Although Ampere advisory committee cannot represent every interest, Ampere identified and invited key interests. Such as: clients, customers of organizations whose management systems are certified, representatives of academic organizations, representatives of governmental regulatory bodies, other governmental services, and representatives of non-governmental organizations

Membership and structure of the Advisory Committee

The Advisory Committee consists of a chairperson and 4 representatives who are authorized to by the top management to ensure the following:

- Representation of a balance of interests such that no single interest predominates (internal or external personnel of the certification body are considered to be a single interest, and shall not predominate),
- Access to all validation and/or verification/certification files or records and be able to review them, if needed. This committee need not intervene in or review each validation or verification/certification activity, but may need to review them in order to fulfill its mandate, and
- That if the top management of the certification body does not respect the advice of this committee, the committee shall have the right to take independent action (e.g., informing authorities, accreditation bodies, stakeholders). In taking independent action, committees shall respect the confidentiality requirements relating to the client and certification body.
- Prepare an annual synthesis report of its activities, which shall be included in the Ampere annual report to the Board to be submitted in accordance with the CDM, GCC, and GS accreditation procedure.

Advisory Committee Roles and Responsibilities

Reviewing the effectiveness of the controls to eliminate or minimize threats to impartiality

Approving material changes to the framework for risk management, including policies, processes and controls

Reviewing reports from Management in order to understand the key risks faced by Ampere and how they are being managed.

Determine the suitability of the management system to effectively manage organizational and impartiality risks

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Reviewing the effectiveness of the controls to manage threats to impartiality

Recommending improvements in how to manage threats to impartiality

To deliberate and ensure on the following matter of the assessment services based on the reports and explanations (such as the summary of the business activity and the status of business environment) from the Technical Manager:

- Policy on safeguarding impartiality, related procedures, and other systems are effectively implemented.
- Impartiality of the important decisions and its measures related to the assessment services.

To ensure that **Organizational Liabilities** have been identified and internal controls adequately address and mitigate those risks

To deliberate on other matters requested by the management, and to give advices.

In cases where the Advisory committee identifies issues through the monitoring or review of the implementation of the Ampere's systems to safeguard impartiality, it shall report the instance to Ampere's top management within seven days. If the top management does not follow the advice of the Advisory committee, this committee shall have the right to report the instance to the designated person or secretariate of supervisory bodies and relevant entities for which Ampere holds accreditations under.

Ampere shall enable an assessment team, upon request, to observe meetings of the advisory committee, as part of the VVB's accreditation process

Operational procedures of the Advisory Committee

The Advisory Committee convenes meetings at least twice a year by phone- or Skype conferences or face to face in Jordan. Particular time and place of the next meeting is determined at the current meeting and is included in the minutes of the meeting. To make a quorum at least 3 members are to be present at a meeting.

The Chair of the meeting:

- Is elected for each meeting either from members or as invited facilitator;
- Calls for the discussion of and approval of the meeting agenda;
- Facilitates the process of discussing the agenda items and making required decisions;
- Has a right to limit the time for speeches of members on agenda items, on grounds of expedience and considering the overall time of the meeting.

The Advisory Committee takes decisions by a simple majority of votes if the issues are not indicated as particularly important.

The Managing director, and the Board of Directors are responsible for inviting/selecting the Advisory Committee members, the first will conduct the selection, while the latter will review the process

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The specific requirements and terms of references for selecting the committee members are defined in "**HRF-010 Advisory Committee**"

Selected Advisory Committee members are required to sign **HRF-002.1 NDA** in the interest of safeguarding Ampere's confidentiality throughout their processes and review.

At least one of the members should represent one of the various target group communities, members are chosen by rotation in order to establish succession and consistency of Advisory Committee activity.

Members of the Advisory Committee:

- Ampere representative (Can't be elected as chair)
- Academic representative
- Community representative
- Governmental representative
- Representative with extensive experience in Risk Management

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Members of the Advisory Committee

Advisory Committee		
Name	Position	Terms & References
Immad Adawiya	Ampere representative	Possesses comprehensive knowledge of Ampere's operational history, strategic objectives, and future activities, gained through his role as Director, including oversight of carbon market initiatives, development of business strategies and financial models, and leadership of multi-sectoral GHG mitigation efforts
Belal Shqarin	Governmental Representative	Brings over 18 years of senior governmental experience in the Civil Aviation Regulatory Commission of Jordan, including leadership roles in environmental protection, economic regulation, and accident investigation, with demonstrated management expertise and extensive experience analyzing the operational and societal impacts of aviation activities and policies.
Elham Al-Rawashdeh	Civil society representative	Possesses extensive governmental experience spanning over 18 years, including leadership roles in the Ministry of Environment and as national focal point for UNFCCC and the Green Climate Fund, with proven expertise in climate change policy, environmental governance, and evaluating the societal and environmental impacts of national programs and initiatives
Mujahed Thneibat	Academic representative & Risk Expert	Holds a PhD in Construction Engineering and Management and brings over 9 years of academic experience as an Associate Professor at the University of Jordan, with expertise in research, teaching, library and digital resource management, statistical data analysis, and the application of modeling and simulation in construction and project management.